

**NEW ENGLAND LABORERS' and CRANSTON PUBLIC SCHOOLS
CONSTRUCTION and CAREER ACADEMY
BOARD OF DIRECTORS MEETING**

October 15, 2013

12:00 P.M. Executive Session

Public Session Immediately Following

4 Sharpe Drive

MINUTES

This meeting of the New England Laborers' and Cranston Public Schools Construction and Career Academy was held on the above date in the conference room and called to order at 12:00 p.m. with the following members present: Chairman Traficante, Mr. Sabitoni, Mrs. McFarland, Dr. Lundsten, Mr. Cardi, Mr. Santangelo, and new parent representative Mr. Chris Jacobs. Absent were Dr. Leone and Mr. Rampone.

The members convened into Executive Session pursuant to:

A. R.I. State Laws PL 42-46-5(a)(1) Personnel

This meeting was called to order; the roll was called. It was noted there was a quorum present; no votes were taken in executive session.

A motion to seal the minutes of Executive Session was made by Mr.

Sabitoni; seconded by Mr. Santangelo. All were in favor.

Minutes of Previous Meeting(s) Approved – September 10, 2013

Moved by Mr. Santangelo; seconded by Mr. Cardi. All were in favor.

Public Acknowledgements/Communications – none.

Chairperson's Communications – none.

Executive Director's Communications

Mr. Curran stated – we have several things to do for this meeting today so my report will be briefer than it has been in the past. We have finished the bulk of NECAP testing. We will receive the results in January. Discussion ensued regarding absenteeism and NECAP. Mr. Curran stated - we are close to 100% participation for this year.

Moving on to our typical reports, as you know, we began in the last meeting to have a format to follow and our three topics are the adult ed and vocational and credit recovery program; then the admissions program; and our financial reports. So I have them now in a report form; hard copy; for you and am going to pass them out and we are not going to go into any detail on this because we have so many other things to do but certainly for your records you can read through this and if you have any questions at any point email me, call me, or at the next meeting we can talk about them. (Handouts #1, 2, and 3 on file in the superintendent's office). Probably for the next few meetings, up until February, these (reports) are going to be more of

just a handout unless there is something we really need to discuss. The first report is the Admissions Report from Mr. Pecorelli. You will see when you get a chance to read this is we are in an active season right now with admissions. We are setting up some visits to the three middle schools in Cranston in December which is earlier than we have done in the past. We wanted to really hit the road quickly with the middle school students in Cranston so we will be visiting those three middle schools in December and then in January we will have an open house for all parents whether they are Cranston parents or out of town parents so we can give them more information about our school. It's usually January/February that middle schools students are picking where they want to go to high school so we wanted to get on their radar quickly that's why we moved things up to the December timeline.

Next report is from Gayle Dzekevich, the adult ed program and you can see by the numbers that Gayle reports here is that she continues to be active in bringing new programs and new students to the adult ed program. Our computer lab for the GED is good to go. We will be starting that in January of 2014.

Lastly, is the financial report from Carol. As she comments in the report we are running about where we usually do at this time. I think we have some spikes in some areas like utilities for example and we met in the last couple of weeks with the Cranston Public Schools' energy manager, Karen Verrengia and we have already taken some

steps to lower our energy use in this building. We have changed all the thermostats to programmable thermostats so we will be having set point temperatures in the building throughout the day. In the evening it will kick down to a much cooler temperature and in the morning it will start up again a little bit warmer. We think with working with her that this is going to result in some significant savings here at this school. That is one of those areas where we can actually make some changes in reminding you that we rent this building so we can't change the lighting for example but we are able to control the heating and cooling so we expect to monitor a savings in our utility use over the course of this year. Carol will be reporting out on that as it happens.

Focus Work and Update on Recharter Work – Mr. Curran and Ms. Ferris updated the board.

A motion to accept the Executive Director's report was made by Mr. Sabitoni; seconded by Mr. Santangelo. All were in favor.

Board Members Communications – none

Public Hearing

- a. Students (agenda/non-agenda matters) – no speakers**
- b. Members of the Public (agenda matters only) – no speakers**

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Action Calendar/Action Agenda

RESOLUTION

NO. 10-1-13 – Resolved, that at the recommendation of the Executive Director the resignation of the following board member be accepted:

Linda Oberlander, Parent

Effective Date: September 10, 2013

Moved by Mr. Cardi; seconded by Mr. Sabitoni. Discussion. Mr. Sabitoni suggested a letter be written to Ms. Oberlander thanking her for her service to this board. All were in favor.

NO. 10-2-13 – Resolved, that at the recommendation of the Executive Director the appointment of the following board member be accepted:

Chris Jacobs, Parent

Effective Date: October 15, 2013

Moved by Mrs. McFarland; seconded by Mr. Sabitoni. All were in favor.

PERSONNEL

No. 10-3-13 – Resolved, that at the recommendation of the Executive Director, the following certified personnel be appointed for the 2013-2014 school year:

Dawn Lancellotti, Step 1

Education: RIC, BA

Experience: Cranston Substitute

Certification: Secondary Biology, 1.0

Assignment: NEL and CPS Construction and Career Academy

Effective Date: August 26, 2013

Authorization: Replacement

Fiscal Note: 40235121 51110

Donna Bicki Laithy, Step 12, Plus MA

Education: RIC, BA, MA

Experience: Woonsocket School Department

Certification: Reading K-12

Assignment: Reading, .5 FTE

Effective Date: October 8, 2013

Authorization: Replacement

Fiscal Note: 40235131 51110

Moved by Mrs. McFarland; seconded by Mr. Sabitoni. All were in favor.

NO. 10-4-13 – Resolved, that at the recommendation of the Executive Director, the following non-certified employee(s) be appointed:

Richard Pecorelli, Admissions Coordinator

NEL/CPS Construction and Career Academy

Effective Date: October 15, 2013

Authorization: Replacement

Fiscal Note: 40235115 51110

Moved by Mrs. McFarland; seconded by Mr. Sabitoni. All were in favor.

NO. 10-5-13 – Resolved, that at the recommendation of the Chairperson of the New England Laborers' and Cranston Public Schools Construction and Career Academy Board of Directors, the Schedule of Meetings for 2014 year be adopted (see attached).

Moved by Mr. Cardi; seconded by Mrs. McFarland. Discussion ensued. An amended schedule will be included on the agenda for next month. All were in favor.

Public Hearings on Non-Agenda Items – no speakers.

Announcement of Future Meetings – next meeting is scheduled for November 19, 2013.

Adjournment

A motion to adjourn was made by Mr. Sabitoni; seconded by Mr. Santangelo. All were in favor. The meeting adjourned at 1:22 p.m.

Respectfully submitted,

Michael A. Traficante
Chairperson

TO BE AMENDED

NEL/CPS BOARD OF DIRECTORS'
SCHEDULE OF MEETINGS for 2014
(3RD TUESDAY OF THE MONTH)
12 noon – 4 Sharpe Drive

January 21, 2014

February 25, 2014

March 18, 2014

April 15, 2014

May 20, 2014

June 17, 2014

July 15, 2014 (if necessary)

August 19, 2014

September 16, 2014

October 21, 2014

November 18, 2014

No Meeting in December (Gathering in Pomfret, CT.)

Date to be determined